

Terms and Conditions:

These terms and conditions represent an integral part of this contract between METALogic nv. and a client, which is specified above, and who by signing this registration form fully and without any doubt or uncertainty accepts all following terms and conditions:

1. **PAYMENT TERMS.** METALogic nv. (hereinafter as "ML") requires the full payment of the invoiced amount within 5 working days from the issue date of the invoice. ML reserves the right to refuse entry to any client who does not pay the invoice in full and on time. The registration fee includes: course documentation, lunches and refreshments, admission to networking social breaks during the course. The registration fee does not include: travel, hotel accommodation, transfers or insurance.
2. **HOTEL ACCOMMODATION.** Overnight accommodation is not included in the registration fee. A reduced rate may be available for ML's clients at the hotel hosting the course. The reservation form will be sent to the client after the venue has been confirmed, but no later than one month before the course begins.
3. **CANCELLATION BY CLIENT.** The client has the right to cancel his/her participation in the course. Cancellation must be received by ML in writing, either by mail, email or fax. If the client cancels with more than 2 weeks advance notice before the start of the course, ML shall be entitled to retain and charge the total invoiced amount. If the client cancels with 2 weeks (or less) advance notice, or fails to attend the event, then the client shall not be entitled to any refund nor any discount. Client's failure to attend the event does not cancel, decrease or in any matter waives the client's obligation to fully pay the fee invoiced to the client by ML. The client may send a replacement to the course in case the subscribed participant cannot join the course.
4. **CANCELLATION BY ML.** While every reasonable effort is made to adhere to the advertised program, circumstances out of the control of ML can arise, which may cause changes in the program, including but not limited to changes in the content, date(s), location or venue, or special features of the planned event. Such circumstances include but are not limited to acts of terrorism, war, extreme weather conditions, compliance with government requests, orders and legal requirements, failure of third party suppliers to timely deliver, and failure to register the minimum targeted amount of attendees for a given event. ML reserves the right to change the content, date(s), location or venue and/or special features of a course, to merge the course with another course, or to postpone it or cancel it entirely as appropriate under the circumstances. Client agrees that ML shall not be liable for any cost, damage or expense which may be incurred by client as a consequence of the course being changed, merged with another event, postponed or cancelled and client agrees to hold ML harmless and to indemnify ML for any liability caused by any such changes, mergers, postponements or cancellations to the Client.
5. **CANCELLATION OF THE EVENT.** In case ML cancels the course, ML may offer the client a full credit up to the amount actually paid by the client to ML. This credit shall be valid for up to one year from the issue date of the invoice to attend any of ML's courses. The client shall not be entitled to this credit as a contractual right.
6. **GOVERNING LAW.** This contract shall be governed and construed in accordance with the laws of Belgium (not including its conflict of laws provisions). Any disputes arising out of this contract shall be brought before the courts of Leuven.